

CHADWICK'S COMPREHENSIVE TRAINING PROGRAMME

Training sessions are tailored to your requirements covering the full spectrum of international trade.
All courses can be one-day delivered face-to-face at your premises or ours, or condensed into a half-day delivered virtually via Zoom.

International Trade rules and procedures can be complex. Let us guide you through the ever challenging world to become better, compliant Traders

IMPORT PROCEDURES & DOCUMENTATION

International trade rules and procedures can be complex! Allow us to guide you through the ever challenging world of import procedures as we deliver this extensive study into the procedures and documentation used at every stage of the import process. Successful importing requires an understanding of customs rules and procedures as well as duty and import VAT. We will provide a clear explanation of the practices, terminology and documentation involved in importing. We'll explore the key data required for every import, and the specialist knowledge required for some imports. We'll help you to become an expert importer, maintaining a comprehensive audit trail to encourage a compliant customs audit.

CUSTOMS SPECIAL PROCEDURES FOCUSING ON IP AND OP

There are a variety of Customs Special Procedures that are available to traders which enable import customs duty/import VAT to be relieved or suspended. However, traders must ensure they are aware of the rules and obligations of the Customs Regime they wish to avail themselves of. A cost v benefit analysis is essential, as the administration burden of operating a Customs Special Procedure may outweigh the benefits. This course will focus mainly on Inward Processing (IP) and Outward Processing (OP) but also provide an overview of Customs Warehousing, Authorised Use (End Use) Temporary Admission and Free Ports. We'll discuss the impact these regimes can have on particular trading activities and the application process. It is vital that procedures are fully understood and a comprehensive audit trail maintained and evidenced; let us help you to have a compliant customs audit.

RULES OF ORIGIN (NON-PREFERENCE AND PREFERENCE)

Our Origin training covers all aspects of the regulations that govern origin, explaining how to interpret and comply with these, to help businesses become more competitive in International Trade. We'll help you understand how origin is established and clarify what is meant by 'Non-Preference' and 'Preference'. We'll talk about Trade Agreements and their bearing on reduced rates of import duty for qualifying goods. This course will show you how to complete various origin and preference documents and help you understand why certain documents are needed for distinct purposes. We'll help you recognise the importance of documentation and the necessary procedures to support origination declaration.

INCOTERMS® 2020

Incoterms (International Commercial Terms) are a set of internationally recognised delivery terms that define the risks, responsibilities and obligations of buyers and sellers in international trade contracts. The correct use of Incoterms rules is essential for the successful movement of goods between customers and suppliers around the globe. Getting these wrong can lead to delays, penalties, problems with payment and unhappy customers. Our course will provide you with a comprehensive overview of the current 2020 edition of Incoterms® and how to use them correctly. We'll highlight the importance of choosing the best Incoterm to fit the circumstances, and guide you through potential problems that may arise. We'll offer proactive solutions and helpful tips, giving you the confidence to use Incoterms correctly when moving goods internationally.

TARIFF CLASSIFICATION MASTERCLASS

Commodity Codes are a key component affecting many aspects of International Trade - including submitting declarations. Our Tariff Classification strategy covers the Harmonized System and the UK Global On-line Tariff, together with their individual cycles of change. We explain the process of how to classify goods using the General Rules for Interpretation (GIR's) to ensure you apply these correctly when classifying your goods. You will learn how to build a Commodity Code and understand why your code might be different to your overseas supplier or customer, along with other intricacies of classifying your goods. Accurate classification is vitally important, as it impacts many aspects of international trade including Origin and Preference status.



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EXPORT DOCUMENTATION

It is vital that exporters understand export procedures and documentation requirements, from a commercial and operational level, to ensure efficiency and compliance. Our training course takes a deeper look at the necessary documents you will have to master if your business is to make a success of exporting. The spotlight will be shone on the many varied documents required in International Trade, highlighting which ones are important and why. We'll provide detailed examples of all documents required for export, highlighting the variations between the different types of transport documents. We'll cover the importance of retaining copies of all correspondence and documents, to evidence export compliance.

EXPORT LICENCE CONTROLS (MILITARY AND DUAL-USE)

Our Export Licence Controls training will provide an essential study of the Export Licence rules to ensure awareness and compliance. We'll explain the rating process in order to establish if the goods are captured by the controls, including Military goods or Dual Use items. We'll explore the different types of licences available, explain when each are applicable, and advise how to obtain each licence. We'll highlight the importance of End User Undertakings to support certain licences. We'll explain how Export Licensing rules encompass not only goods, but also software, technology (information) and technical assistance. We'll discuss the current SPIRE portal, and its replacement LITE in 2024. We'll discuss your responsibilities as an exporter, including the fast-changing trade sanctions, as well as financial sanctions, and how to keep up-to-date.

CUSTOMS DECLARATION SERVICE (CDS)

This course is designed to ensure you are aware of HMRC's new system for customs declarations, in order to meet customs requirements fast and efficiently. Our course is designed to provide businesses and trade professionals with the knowledge to understand a customs declaration, whether you are considering completing these yourself, or using a Customs Intermediary/Freight Agent/Customs Broker. This course is essential for freight forwarders and customs agents, also for exporting/importing businesses who want to know more about how a customs declaration is compiled. We will explain the importance of navigating the completion rules and compare the differences between CHIEF and the new CDS, preparing you for the changes to customs declarations on the new system.

LETTERS OF CREDIT & OTHER METHODS OF PAYMENT

This workshop evaluates the suitability and use for each of the 4 Methods of Payment, detailing the process and risks for each payment option before focusing on Letters of Credit. Our comprehensive Letters of Credit training will provide you with an understanding of how Letters of Credit work and how they can facilitate International Trade. We'll de-mystify the terminology, discuss the roles and responsibilities of the parties involved and explore common documentation called for under a Letter of Credit. We'll also provide detailed information about how to be proactive in opening a Letter of Credit and how to handle the documentary requirements for presentation to the bank. You will gain an understanding of the rules and regulations governing Letters of Credit, along with confidence in preparing documentation. This session offers invaluable advice, and gives practical help in formulating a procedure to lead to payment "first-time, every-time".

If the above courses aren't what you're looking for, we offer bespoke courses to fit your training requirements; all delivered by subject experts with an abundance of knowledge and expertise. Whatever your training needs, we're happy to help! Please contact us for more information.

Chadwick Export Services have been running International Trade courses for over 25 years. Our skilled tutors are able to deliver training at all levels, from the basic essentials to the in-depth challenges of complex supply chains. Chadwick's will help your business manage current conditions as well as preparing yourselves for the future. Understand how to risk assess your business scenarios to minimise the impact of the challenges ahead.

